



Position Title: Community Advisory Council (CAC) Member

Location: Must reside in New Hanover County full time for duration of term

Liaison To: Vice President, External Affairs

Position Type : Volunteer – 3 year term

About The Endowment:

The New Hanover Community Endowment (“The Endowment”) is a leading philanthropic organization committed to driving social change and advancing the common good for residents of New Hanover County, North Carolina. We focus on tackling pressing issues that affect quality of life, empowering non-profit communities to increase their scope and effectiveness, and advancing our four strategic pillars of improving education, community safety, community development, and health and social equity. We seek community members to join our CAC for a three-year term.

CAC Purpose:

The Community Advisory Council (CAC) was created to be a reasonable cross-section of the community to provide formal feedback and recommendations to the Board of Directors of The Endowment. Their purpose is to provide feedback to the Board and recommendations from the community regarding The Endowment’s activities. The CAC is intended to assist the Board in better understanding the needs of the community by serving as a conduit for grassroots community conversations. They also provide feedback and recommendations to management and serve as ambassadors between The Endowment and multiple facets of our community. Members also provide expert guidance and different lenses of experience on The Endowment’s focus areas including education, health and social equity, community safety, and community development. CAC members are appointed and approved by The Board.

Expectations of Committee Members:

- Serve as a focus group to provide early feedback, suggestions, ideas and concerns to staff for evaluation of potential or pending strategy or areas of focus and other pending decisions by management and the Board.
- Share news of available Community Grants, Capacity Grants and other grant programs with community organizations to encourage their engagement with opportunities created by The Endowment.
- Advise on challenges and opportunities within the community, potential focus areas for The Endowment, and community needs and interests.
- Provide subject matter expertise into the four pillars of focus of The Endowment: education, health and social equity, community safety, and community development.
- To function as ambassadors between The Endowment and the community.
- Participate in regularly scheduled quarterly meetings, organized and facilitated by The Endowment staff.
- Provide information for reports to be drafted by The Endowment staff that will be provided to the Board on a quarterly basis.

Eligibility Requirements:

- Must reside in New Hanover County at all times during their service
- Knowledge and/or lived experience in one or more of NHCE's four focus areas
- Demonstrated collaboration skills and prior service in the community
- Must not be an elected official
- Must not be a current member of the Endowment Board
- Must not be members of the governing body of Novant Health Coastal Region, LLC or any of its affiliates
- Must have a (1) year break of service before they can be appointed to serve on the CAC for a subsequent term

Composition and Term of Service:

The CAC is comprised of volunteer members who serve for three-year terms, reflecting a reasonable cross-section of the community with regard to demographics, with consideration of gender, racial, ethnic, geographic, experience, perspective, and overall diversity represented on the CAC. The Board also will consider demonstrated collaboration skills, prior interest in CAC membership and service to the community, and alignment with the mission of The Endowment.

- There will be an open call in the community for applications whenever there is a vacancy. All vacancies will be posted on the Endowment's website in the Careers section.
- A nominating committee consisting of staff and a current CAC member will review applications and recommend finalists to the CEO who will propose a final recommendation to the Governance and Nominating Committee (GNC) of the Board. The GNC reviews the recommendation and nominates a slate of finalists to the full Board for a majority vote.

To Apply:

- Please fill out the application [HERE](#). *The position will be posted until filled.*
- We regret that the volume of applications will prevent us from the courtesy of individual acknowledgement. Candidates who progress in review will be contacted directly.

The Endowment welcomes applications from people of all cultures, backgrounds, and experiences, and values having a diverse team. Volunteer opportunities are based upon individual capabilities and qualifications without regard to age, color, disability, marital or parental status, national origin, race, religion, sex, sexual orientation, gender identity, veteran status or any other legally protected status as established under law.